

**JERSEYVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

Thursday, June 24, 2021 at 4:30 p.m.

Note: This meeting was rescheduled from Tuesday, June 29, 2021 to accommodate 2 grant deadlines.

Meeting room at 105 North Liberty Street

MINUTES

President Josh Hileman called to order this meeting of the Jerseyville Public Library Board of Trustees at 4:35 p.m. Others present: Helen Gubser, Juan Lingow, Marcia Adams, Jerry Schleper, Laura Woodring, Steve LeBlanc, Michelle Hopper and Librarian Anita Driver. Matt Derrick reported he would be absent.

NO PUBLIC COMMENT

On motion by S. LeBlanc, 2nd by L. Woodring, the agenda was approved with non-voting additions. Motion carried unanimously.

The following Treasurer's report was presented by A. Driver.

BUDGET ACCOUNT

\$159,683.71 Reported balance April 30, 2021

4,012.09 Corporate replacement tax

5.30 Interest

155.00 Non-resident fees

310.00 Non-resident fees—E-pay

293.51 Fines

108.00 Fines—E-pay

277.35 Copies

7.00 Scans to email

49.89 Lost items

131.00 FAX

5.00 FAX—E-pay

103.00 Program income

9.70 Gifts

150.00 Storywalk sponsorship

13.50 Book/Magazine sales—E-pay

7.00 Miscellaneous income

42.99 Miscellaneous income—E-pay

165,264.04 Total balance and MTD income

32,284.88 Less expenses for May 2021

\$132,979.16 Balance May 31, 2021*

*\$39,423.13 Checking

140.00 On Hand

19,368.92 Illinois Funds—E-pay

74,047.11 Illinois Funds—Working Cash

GIFTS & MEMORIALS

\$113,198.12 Illinois Funds

12,539.37 Checking

SPECIAL RESERVE

\$444,536.05 Illinois Funds

9,666.78 Checking

On motion by M. Hopper, 2nd by L. Woodring, the treasurer's report was approved. Motion carried unanimously.

Review of the minutes from May meetings was tabled until the next meeting.

The following check register was presented by A. Driver:

Check #	Date	Payee	Cash Account	Amount
12392	6/24/21	Baker & Taylor	1000	1,034.94
12393	6/24/21	Brockman Co.	1000	37.41
12394	6/24/21	Card Services VISA	1000	1,044.44
12394a	6/24/21	VOID	1000	
12394b	6/24/21	VOID	1000	
12395	6/24/21	Cengage Learning Inc / Gale	1000	149.93
12396	6/24/21	Chris's Janitor Service	1000	375.00
12397	6/24/21	Church's Lawn Care	1000	244.00
12398	6/24/21	City of Jerseyville	1000	3,721.56
12399	6/24/21	EBSCO Information Services	1000	3,164.79
12400	6/24/21	Grafton Technologies, Inc	1000	192.87
12401	6/24/21	Illinois Power Marketing dba	1000	553.39
12402	6/24/21	Illinois American Water	1000	113.28
12403	6/24/21	Kanopy, Inc.	1000	41.00
12404	6/24/21	Lazerware Inc.	1000	894.29
12405	6/24/21	Library Ideas LLC	1000	15.00
12406	6/24/21	Midwest Tape	1000	602.87
12407	6/24/21	Pass Security	1000	306.00
12408	6/24/21	Payroll	1000	19,191.33
12409	6/24/21	Petty Cash	1000	187.00
12410	6/24/21	Robert (Bob) Sanders Waste Systems, Inc	1000	70.88
12411	6/24/21	Schindler Elevator Corporation	1000	972.60
12412	6/24/21	Elizabeth Smilack	1000	25.00
12413	6/24/21	Tricounty FS, Inc.	1000	226.25
12414	6/24/21	Watts Copy Systems, Inc.	1000	271.88
Total				33,435.71

On motion by M. Adams, 2nd by J. Lingow, the bills will be paid. Motion carried unanimously.

A brief librarian's report was given by A. Driver. She reported that everyone is very busy with Summer Reading Clubs and that attendance and circulation is on the rise.

MATERIALS, BYLAWS AND POLICY COMMITTEE

New policy regarding charge card use, vehicle use, Sunday pay and acknowledgement and disclaimer was presented. It will be presented for approval in July.

BUILDING AND GROUNDS COMMITTEE

The revised budget from Farnsworth was presented.

FINANCE COMMITTEE

On motion by M. Hopper, 2nd by J. Lingow, the following resolution establishing a dedicated account for the expansion project at the Jersey State Bank was adopted. Motion carried unanimously.

RESOLUTION June 24, 2021

We, the undersigned, constituting the Board of Trustees of the Jerseyville Public Library and by a vote of a quorum at the regularly scheduled June 24, 2021 Board of Trustees Meeting, in accordance with all applicable laws, and any other appropriate authorities:

WHEREAS, a dedicated account for the **Public Library Construction Act Grant** is a requirement of the Illinois State Library; and

WHEREAS, funds cannot comingle with any other Jerseyville Public Library Funds; and

WHEREAS, all funds for expansion must be maintained in this account.

NOW, THEREFORE, BE IT RESOLVED that a dedicated account for the Expansion Project of the Jerseyville Public Library has been set up at the Jersey State Bank, 1000 South State Street, Jerseyville, IL 62052, requiring two of the four signatures of the seated Officers.

The Secretary is directed to incorporate this resolution into the Minutes, as appropriate.

This resolution is adopted this 24th day of June, 2021.

Josh Hileman, President

Jerry Schleper, Vice-President

Helen Gubser, Secretary

Michelle Hopper, Treasurer

Marcia Adams, Member

Matt Derrick, Member

Steve LeBlanc, Member

Juan Lingow, Member

Laura Woodring, Member

On motion by S. LeBlanc, 2nd by L. Woodring, a request will be made to the Jersey State Bank for a loan of \$2 million for a construction line of credit. Motion carried unanimously.

President J. Hileman reported that all officers have consented to serve through the fiscal year 2021/2022.

On motion by S. LeBlanc, 2nd by J. Schleper, the Illinois State Library Annual Report was approved and will be forwarded to the State Library before the June 30, 2021 deadline. Motion carried unanimously.

NO PUBLIC COMMENT

On motion by J. Schleper, the meeting was adjourned at 6:00 p.m.

Helen Gubser, Secretary

Anita Driver, Assistant Secretary